

COLLEGE OF SCIENCE AND ENGINEERING

(Extension of time to remove "Incomplete")

To: Registrar

Student's Name _____
TCU ID

has received an "I" grade in the following course:

Course title & number _____
term _____
academic year

The extension has been granted for the following reason(s):

The student is expected to complete all work required by the following date:

_____.

Failure to do so will result in changing the grade to "F".

Student's signature _____
Date

Professor's signature _____
Date

Dean's or Assoc. Dean's signature _____
Date

cc: Instructor
 Dean's Office